

APPLICATION FOR EMPLOYMENT

WE ARE AN EQUAL OPPORTUNITY EMPLOYMENT COMPANY. WE ARE DEDICATED TO A POLICY OF NON DISCRIMINATION IN EMPLOYMENT ON ANY BASIS INCLUDING RACE, CREED, COLOR, AGE, SEX, RELIGION OR NATIONAL ORIGIN; OR PHYSICAL HANDICAP.

(PLEASE PRINT)

PERSONAL INFORMATION

| | | | | |
|-------------------|-------|------------------------|-----|------|
| | | | | DATE |
| NAME | | | | |
| LAST | FIRST | MIDDLE | | |
| PRESENT ADDRESS | | | | |
| STREET | CITY | STATE | ZIP | |
| PERMANENT ADDRESS | | | | |
| STREET | CITY | STATE | ZIP | |
| PHONE NO. | | SOCIAL SECURITY NUMBER | | |
| REFERRED BY | | | | |

EMPLOYMENT DESIRED

| | | |
|--------------------------------------|--------------------|-----------------------------------------------|
| POSITION | DATE YOU CAN START | SALARY DESIRED |
| ARE YOU EMPLOYED NOW? | | IF SO MAY WE INQUIRE OF YOUR PRESENT EMPLOYER |
| EVER APPLIED TO THIS COMPANY BEFORE? | YES | NO |
| | | DATE |

| EDUCATION | NAME AND LOCATION OF SCHOOL | YEARS ATTENDED | GRADUATED | SUBJECT STUDIED |
|------------------------------------------|-----------------------------|----------------|-----------|-----------------|
| GRAMMAR SCHOOL | | | | |
| HIGH SCHOOL | | | | |
| COLLEGE | | | | |
| TRADE, BUSINESS OR CORRESPONDENCE SCHOOL | | | | |

SUBJECT OF SPECIAL STUDY OR RESEARCH WORK

| | | |
|--------------------------------------------------------------------|------|--------------------------------------------------|
| U.S. MILITARY OR NAVAL SERVICE | RANK | PRESENT MEMBERSHIP IN NATIONAL GUARD OR RESERVES |
| ACTIVITIES OTHER THAN RELIGIOUS (CIVIC, ATHLETIC, FRATERNAL, ETC.) | | |

EXCLUDE ORGANIZATIONS, THE NAME OR CHARACTER OF WHICH INDICATES THE RACE, CREED, COLOR OR NATIONAL ORIGIN OF ITS MEMBERS.

FORMER EMPLOYERS (LIST BELOW LAST FOUR EMPLOYERS, STARTING WITH LAST ONE FIRST)

| DATE MONTH AND YEAR | NAME AND ADDRESS OF EMPLOYER | SALARY | POSITION | REASON FOR LEAVING |
|------------------------|------------------------------|--------|----------|--------------------|
| FROM | | | | |
| TO | | | | |
| FROM | | | | |
| TO | | | | |
| FROM | | | | |
| TO | | | | |
| FROM | | | | |
| TO | | | | |

REFERENCES: GIVE BELOW THE NAMES OF TWO PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

| NAME | ADDRESS | BUSINESS | YEARS ACQUAINTED |
|------|---------|----------|---------------------|
| | | | |
| | | | |

I hereby authorize and request any and all of my former employers and any other person, firm or corporation to furnish any and all information concerning my credit-worthiness and personal background and I hereby release each such employer or other person, firm or corporation from any and all liability by reason of furnishing the requested information. I understand that in connection with this application, a consumer report and / or an investigative consumer report may be requested whereby information is obtained through personal interviews with my neighbors, friends or associates or with others with whom I am acquainted or who may have knowledge with respect to my character, general reputation, personal characteristics and mode of living, and hereby authorize the procurement of any such report. I understand that, upon my request, I have the right to know if any such report was requested and, if so, the name and address of the consumer reporting agency that furnished such report and in the case of a consumer investigative report, that I may inspect and receive a copy of such report by contacting such agency. I also understand that I have the right to receive a complete and accurate disclosure of the nature and scope of the information requested if I request such disclosure within a reasonable period of time.

I understand that if employed: 1) any misrepresentation or omission of facts requested in this application is cause for dismissal; and 2) my employment is for no definite period and I may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice.

DATE _____

SIGNATURE OF APPLICANT _____

FOR OFFICE USE ONLY

| INTERVIEWED BY | DATE | REMARKS |
|----------------|------|-----------|
| NEATNESS | | CHARACTER |
| PERSONALITY | | ABILITY |

| HIRED | FOR DEPT. | POSITION | WILL REPORT | SALARY WAGES |
|--------------------|------------|-----------------|-------------|-----------------|
| APPROVED:1 | 2. | 3. | | |
| EMPLOYMENT MANAGER | DEPT. HEAD | GENERAL MANAGER | | |

| IN CASE OF EMERGENCY NOTIFY | NAME | ADDRESS | PHONE NO. |
|--------------------------------|------|---------|-----------|
| | | | |